

## Privacy Policy

**Effective Date: August 31, 2025**

Your privacy is important to us. This Privacy Policy explains how we collect, use, and protect your personal information when you use our services or book an appointment with Eastside Medical Clinic.

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### 1. Information We Collect

When you book an appointment or contact us, we may collect the following information:

- Full Name
- Address
- Email Address
- Phone Number

This information is collected **only for the purpose of scheduling and managing appointments**, communicating with you, and ensuring appropriate medical care.

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### 2. How We Use Your Information

We use your personal data to:

- Book and manage your appointments
- Contact you with appointment reminders or updates
- Respond to your inquiries
- Maintain accurate medical records (if applicable)
- Comply with legal or regulatory obligations

We do **not** share your personal information with third parties unless required by law or with your explicit consent.

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### 3. Data Security

We take reasonable measures to protect your information from unauthorized access, disclosure, or misuse. Your data is stored securely and only accessible to authorized staff members.

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#### **4. Your Consent**

By providing your personal information to us, you consent to its collection and use in accordance with this Privacy Policy.

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#### **5. Your Rights**

You have the right to:

- Request access to your personal data
- Correct or update your information
- Withdraw your consent at any time (which may affect our ability to provide services)
- Request deletion of your data, where applicable

To make such a request, please contact us at:

 [eastsidemeical2019@gmail.com](mailto:eastsidemeical2019@gmail.com)

 [403-248-0030]

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#### **6. Updates to This Policy**

We may update this Privacy Policy from time to time. Any changes will be posted on this page with the updated effective date.

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